

Artisans Asylum
96 Holton Street
Boston, MA 02135
(617) 800-9010



Job Posting: Executive Director – Artisans Asylum

Location: Boston, MA

Type: Full Time - On Site

Duration: Ongoing

Organization Overview:

[Artisans Asylum](#) is a vibrant and inclusive nonprofit makerspace dedicated to the cultivation of art, craft, fabrication, science, engineering, and education. Our community includes passionate creators, artists, hobbyists, hackers, makers and educators, working side by side in an environment comprised of 15 shared shops (for example woodworking, metalworking, fiber arts, machining, jewelry, electronics/robotics, etc.), multiple flexible class/work spaces, and 170 individual studios. Additionally, our shops host hundreds of classes on various topics per year, bringing thousands of people through our doors who are eager to expand their knowledge and skill. Artisans recently completed a complex move from Somerville to Allston into 52,000 square feet of new facilities. Our dedicated members and staff work together to foster a culture of innovation, exploration, and lifelong learning.

Position Overview:

The ideal candidate will provide operational, organizational, and managerial leadership, ensuring that the organization continues its trajectory of growth, long term stability, organizational efficiency and influence in the makerspace community. A successful ED will coordinate with staff and member-volunteers to manage day to day operations alongside growth, development, and education initiatives.

Key Responsibilities:

Operational Management: Oversee daily operations, ensuring efficient and effective systems, processes, and workflows.

Financial Oversight: Manage financial resources, ensuring sustainability, accuracy in budgeting, and prudent use of resources.

Revenue Generation: Oversee the primary revenue generating functions including education, programs, membership and rentals.

Development: Work closely and oversee development consultants to achieve fundraising goals for the organization.

Staff Leadership: Guide, mentor, and support staff while promoting a positive and productive workplace culture.

Volunteer Leadership: Manage and motivate volunteers, ability to leverage volunteer experience/expertise to assist in advancing organizational goals.

Community Engagement: Act as the primary spokesperson, enhancing Artisans Asylum's profile and relationships with the public, government and private funders, community organizational partners, and other stakeholders.

Qualifications:

- Demonstrable leadership experience; experience in non-profits and/or makerspaces or similar organizations.
- Proven track record in financial management, strategic planning, and operational execution.
- Exceptional communication, interpersonal, and presentation skills.
- Ability to engage with diverse stakeholder groups.
- Familiarity with maker culture, makerspaces and their intricacies.

Benefits:

- Competitive salary commensurate with experience.
- Health and dental benefits.
- Studio Space

How to Apply:

Interested candidates are invited to send a cover letter, resume, and references to executive-director-search@artisansasylum.com by October 21, 2024. Please use "Executive Director Application – [Your Name]" as the subject line. You can also submit your resume and information via this form: <https://forms.gle/4WSWBgs6367T8cLi8> Applications will be reviewed on a rolling basis.

[Artisans Asylum](#) is an equal opportunity employer. We value diversity and are committed to creating an inclusive environment for all employees and members.